



## Highlights

**Starting Date:** Immediate

**Hours per Week:** Full-time

**Compensation:** \$23 - \$25 / hour

### Benefits:

- Health, dental, and vision insurance
- 401(k) with company match
- Paid time off and holidays
- Training and career development opportunities
- Education and enrichment reimbursement
- Employee housing discount

## Qualifications

- General maintenance experience required
- Experience in unit turns, cleaning, and inventory management
- High school diploma or GED preferred but not required
- Strong ability to work independently and complete scheduled tasks without supervision
- Able to work in a fast-paced environment and remain calm under pressure
- Strong communication and conflict resolution skills
- Must be willing to work flexible hours, including weekends and overtime as needed

## Job Description

- Complete maintenance work orders efficiently and professionally
- Support the upkeep of the property's grounds, amenities, and common areas
- Assist with unit turns, following the turnover checklist
- Perform minor repairs and basic maintenance on equipment and appliances
- Ensure all property equipment is in working condition
- Maintain awareness of equipment locations and property layout
- Identify and report hazardous or unsafe conditions to the supervisor
- Address after-hours and weekend emergency maintenance calls, as needed
- Follow all safety protocols and maintain a professional appearance and demeanor
- Complete routine cleaning and inventory-related tasks
- Perform other duties as assigned

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